



Planning and Facilities

Annual Timeline/Workplan

Activity	Last Reviewed	February/March	May/June	October
Planning Committee Mandate	Feb-16	Review		
Timeline	Feb-16	Review		
Annual Reports for Chinook Arch, Kainai & Wrentham	Feb-16	Review		
Policies: Board Governance				
Belief Statement	Jun-16			
Board Meetings	Sep-14			Review
Committees & Committee Mandates	Mar-16			
Executive Officers	Nov-16			
Mission Statement	Sep-14		Review	
Vision Statement	Sep-14		Review	
Organizational Meeting	Jun-16			
Rules of Order	Feb-15	Due for review 2018		
Policies: Services				
By-Laws	Sep-14			Review
Confidentiality	Jun-15	Due for review 2018		
Direct Loans	Jun-15	Due for review 2018		
Information Technology Services	Sep-14		Review	
Library Outlets	Sep-14			Review
Materials Selection and Acquisition	Sep-14		Review	
Library Service to a System member with no Board	Dec-15	Due for review 2018		
Resource Sharing	Dec-15	Due for review 2018		
Services for the Print Impaired	Aug-15	Due for review 2018		
Other Activities				
Evaluate Services	Ongoing	Discuss	Discuss	Discuss
Facility Planning	Ongoing	Discuss	Discuss	Discuss
Needs Assessment	Apr-14			Discuss
Plan of Service	Apr-14			Discuss
Resource Sharing Contract	Sep-14			Review

Last Reviewed:	6 April 2017
Last Revised:	6 April 2017