



# Information Technology Services

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## Policy

Chinook Arch Regional Library System maintains and supports information technology hardware, software, and networked services to enhance and support the delivery of library services for member libraries. Services include, but are not limited to:

- Integrated Library System (ILS)
- Network connectivity
- Networked services, including email, file, print, and videoconference services
- In-library wireless internet access for staff and the general public
- Hardware support, provided workstations and peripherals meet the standards laid out in the [Recommended Workstation Specifications](#) document
- Library websites
- Consulting services, including technology planning and training and support for hardware and software
- Help Desk, emergency, and after-hours support
- Internet access for member libraries
- Threat protection (antivirus, spam, malware, and malicious attacks)

The Regional Library may provide a secure area on the network that member libraries can deploy servers, and will manage the network between the server and the workstations. Member libraries are responsible for managing local servers they install in their library.

Insurance for IT equipment installed in member library facilities is the responsibility of the member library.

<b>Last Reviewed:</b>	<b>4 December 2014</b>
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